



**WEST AFRICA FOOD SYSTEM RESILIENCE PROGRAM  
(FSRP2)**

**Phase 2 of a Multiple-Phase Programmatic Approach**

**Project Number: P178132**

**TERMS OF REFERENCE**

**FOR THE RECRUITMENT OF 1NO. DATA ANALYST FOR THE FEED GHANA  
PROGRAM (FGP) OF THE MINISTRY OF FOOD AND AGRICULTURE (MOFA)**

**AUGUST 2026**

## **1.0 INTRODUCTION**

The Feed Ghana Programme seeks to engage a Data Analyst who will be responsible for collecting, analysing and reporting on large datasets to provide insights to guide the implementation of the programme. The analyst will work closely with the National Programme Coordinator and other team members to collect, process, analyze and visualize data related to the programme. The insights generated will inform strategic decisions and guide the future direction of the programme.

### **1.1 OVERVIEW OF FEED GHANA PROGRAMME**

The Feed Ghana Programme (FGP) is the government's flagship initiative designed to accelerate the transformation and modernization of the agricultural sector. It emerges at a time when food security and improved nutrition is not only a development goal but a critical component of national resilience and sovereignty.

This programme recognizes the central role of farmer cooperatives in driving this transformation agenda. It also places a premium on innovation, infrastructure, markets, climate resilient practices, and inclusive participation that leaves no one behind.

The FGP is anchored on the overarching sector policy, the Food and Agriculture Sector Development Policy (FASDEP II) and its corresponding medium-term plans, which outline various programmes and initiatives for agriculture development. It is also aligned to national and international developmental frameworks. These include the National Medium-Term Development Policy Framework (NMTDP), the ECOWAS Agricultural Policy (ECOWAP) framework at the subregional level, the Kampala Declaration of the Comprehensive African Agriculture Development Programme (CAADP), which is the agricultural component of the African Union Agenda 2063 at the continental level, and the Sustainable Development Goals (SDGs) at the global level.

The Feed Ghana Programme (FGP) is set up under three main units:

1. Farmer Services Centre Administration
2. Institutional Farming - Educational institutions (SHS, Tertiary), Correctional Facilities (prisons), Youth Incubation/ Internship Programmes
3. Crop Development/ Agribusiness

The 3 units are headed by Unit Coordinators who report to the National FGP Coordinator, who in turn, reports to the Technical Advisor to the Hon. Minister.

## **2.0 OBJECTIVE OF THE CONSULTANCY ASSIGNMENT**

The main objective of the Assignment is to engage 1no. Data Analyst to be responsible for collecting, analysing and reporting on large datasets to provide insights to guide the implementation of the programme.

### **3.0 SCOPE OF THE ASSIGNMENT**

The scope of assignment of the Data Analyst shall comprise the following;

- a) Design a performance monitoring, evaluation and reporting system for the Feed Ghana Programme aligned to the overall Monitoring Framework of the programme, including roles and responsibilities for implementation
- b) Lead the development and implementation of data collection methodologies, including institutional/ operational records, surveys, and in-depth interviews, to gather relevant information on the implementation of the programme.
- c) Collaborate with other focal persons for timely submission of data in the form and format required for reporting
- d) Build the capacity of the programme implementing agencies to monitor programme impacts and to use the M&E system of the programme
- e) Utilize statistical and analytical tools to analyze complex datasets, identifying trends, patterns, and insights related to the Feed Ghana Programme.
- f) Create clear and compelling data visualizations, dashboards, and reports that effectively communicate findings to management, technical and non-technical audiences to ensure that the programme is implemented to achieve the set objectives.
- g) Support the preparation of comprehensive reports and presentations that summarize key insights and recommendations for the Feed Ghana Programme team and stakeholders.
- h) Work closely with other staff of the Feed Ghana Programme and MOFA to align data analysis efforts with the objectives of the programme.
- i) Execute other relevant activities consistent with the general expectations for the role.
- j) Assist in the registration of farmers and farmer cooperatives unto the Ghana Agricultural and Agribusiness Platform (GhAAP)

### **4.0 REPORTING REQUIREMENTS AND DELIVERABLES**

- i. The Data Analyst will work closely with the National Programme Coordinator and other team members to collect, process, analyze and visualize data related to the programme.

### **5.0 DURATION OF ASSIGNMENT**

The assignment would initially be for an initial one (1) year period, with expected commencement date from mid-September 2026. The Contracts may be extended after the initial one-year period based on need and availability of funds.

### **6.0 PAYMENT TERMS**

The negotiated fee for the Data Analyst must reflect the full scope of the assignment listed above.

Payment would be monthly, after submission and acceptance of the monthly report.

## **7.0 CONSULTANT QUALIFICATIONS**

- a) A minimum of a bachelor's degree in statistics, data science or related field.
- b) At least five (5) years' working experience in the role of Data Analysis, Monitoring & Evaluation, or relate field.
- c) At least two (2) years' experience working on projects funded by Development Partners/ Donors. Experience working on World Bank-funded projects would be an advantage.
- d) Proficiency in data analysis tools and software such as SPSS, STATA, Excel, and data visualization platforms like Power BI or Tableau.
- e) Proven experience working with Government Ministries, Departments, and Agencies is desirable.

### **Skills:**

- Strong analytical and problem-solving skills, with the ability to interpret complex data and provide actionable insights.
- Experience with data cleaning, validation, and preparation processes.
- Excellent communication skills, both written and verbal, with the ability to present data findings clearly.
- Ability to work collaboratively in a multidisciplinary team environment.
- Computer literate, with moderate competence in using Microsoft Office Applications

## **8.0 LOCATION OF THE DATA ANALYST**

The Data Analyst shall work with Feed Ghana Programme (FGP) secretariate at Headquarters of the secretariate.