



**FORMAT FOR PROPOSAL RESPONSE**

**Ministry of Food and Agriculture (MOFA)  
West Africa Food System Resilience Project (FSRP)**

**APPLICATION FOR MATCHING GRANTS SCHEME (MGS)**

<b>1. INFORMATION ON APPLICANT</b>	
<b>Name of Applicant</b>	
<b>Type of Applicant</b>	<input type="checkbox"/> Aggregator/Anchor Farmer/Offtaker <input type="checkbox"/> FBO <input type="checkbox"/> Productive Alliance <input type="checkbox"/> Small Agribusinesses/SMEs
<b>Sex (Male/Female)</b>	
<b>Age</b>	
<b>Type of valid ID</b>	
<b>ID No.</b>	
<b>Address (Physical)</b>	
<b>Address (postal)</b>	
<b>Digital Address</b>	
<b>Region</b>	
<b>District/Metropolis/Municipal</b>	
<b>Community/Village/Town</b>	
<b>Telephone number (s)</b>	
<b>Email address</b>	

<b>Tick as appropriate</b>	
Window 1: Small agribusinesses/SMEs, Productive Alliances or FBOs in the target districts	<input type="checkbox"/>
Window 2: Agribusiness companies and Value Chain Entrepreneurs including youth and women	<input type="checkbox"/>

## **2. RESPONSE TO GENERAL ELIGIBILITY CRITERIA-WINDOW 1 ONLY**

**(Maximum one page with supporting documents if applicable)**

*State exactly how your proposal meets the general eligibility criteria. The beneficiary selection criteria will be as follows;*

### General Eligibility

1. Be a Productive Alliance or FBO working with an Aggregator/Anchor Farmer/Offtaker located within the Project target districts.
2. Must be operating within value chain of priority commodities i.e. maize, rice, soybeans, poultry (broiler). Provide business registration certificates, production reports, etc.
3. For FBOs, must be registered with the appropriate statutory body.
4. For PAs, the Buyer (Aggregator, Anchor Farmer, Offtaker, etc.) must be registered with the Registrar General
5. If possible, individual members of PA or FBOs must be registered on the Ghana Agriculture and Agribusiness Platform (GhAAP).
6. Must be preferably registered with the District Department of Agriculture (DDA) or must be captured in their database.
7. Must provide information on any support or similar intervention you are currently involved in.

..... *Fill here....*

## **3. RESPONSE TO SPECIFIC CRITERIA-WINDOW 1 ONLY**

**(Maximum 5 pages with supporting documents if applicable)**

*State how your proposal exactly responds to the specific criteria for window 1. Selection criteria will be as follows;*

### Specific Eligibility (100 marks)

1. Track Record in Successful Production and Value Chain Activities (Evidence of FBO Registration, production progress reports, etc.) – **25 marks**
2. Adequate Financial Resources and Operational Profitability (Bank statements, annual reports for the last 3 years, list of all current debt obligations) – **25 marks**
3. Evidence of Experience to Manage Agribusiness Operations (reports on past value chain operations, annual reports, must show verifiable existing evidence of contractual arrangements between the Aggregator, Anchor Farmer, or Offtaker and FBOs, etc.) – **15 marks**

4. Evidence of Business Case (business proposal detailing current intervention request; show customary or legal evidence of access to land rented, owned or leased for the intervention; production, post-production and marketing activities must include adoption of climate smart technologies) – **20 marks**
5. Evidence of Previous Work Experience with women and youth (Must include at least 40% women and 30% youth in both upstream and downstream of the value chain. Must provide a database of outgrowers/smallholders) – **15 marks**

..... *Fill here....*

#### **4. RESPONSE TO GENERAL ELIGILITY CRITERIA-WINDOW 2 ONLY**

**(Maximum one page with supporting documents if applicable)**

*State exactly how your proposal meets the general eligibility criteria. The beneficiary selection criteria will be as follows;*

##### General Eligibility

1. Be located in the country and of Ghanaian origin with majority Ghanaian shareholding.
2. Target commodities are maize, rice, soybeans, poultry (broiler).
3. Must be preferably registered with the District Department of Agriculture (DDA) or must be captured in their database.
4. Must have actively operated within the commodity value chain for the past 3 years.
5. Must provide Tax Certificate, SSNIT Clearance
6. Provide information on any support or similar intervention you are currently involved in.

..... *Fill here....*

#### **5. RESPONSE TO SPECIFIC CRITERIA – WINDOW 2 ONLY**

**(Maximum 5 pages with supporting documents if applicable)**

*State how your proposal exactly responds to the specific criteria for window 1. Selection criteria will be as follows;*

##### Specific Eligibility (100 marks)

1. Track Record in Successful Post Production and Value Addition Activities (Business Registration Certificate, production progress reports, audited accounts) – **25 marks**
2. Demonstrate adequate Financial Resources and Operational Profitability – (Bank statements, audited accounts for each of the last 3 years, list of all current debt obligations) – **25 marks**
3. Evidence of Experience to Manage Agribusiness Operations (reports on past value chain operations, audited accounts, etc.) – **15 marks**

4. Evidence of Business Case (business proposal detailing current intervention request; show legal evidence of access to land rented, owned or leased to value chain entrepreneur for the intervention; production, processing and marketing activities must include adoption of climate smart technologies – **20 marks**
5. Evidence of Previous Work Experience with women and youth (Must include at least 30% women and 20% youth in both upstream and downstream of the value chain. Must have linkages with small holder farmers or FBOs, preferably within the Project target areas. Must provide a database of outgrowers/smallholders) – **15 marks**

..... *Fill here....*

**6. ANY OTHER INFORMATION**

**(Maximum one page with supporting documents if applicable)**

..... *Fill here....*

Name of Applicant:

Position/Job Title:

Signature:



## 7. SUBMISSION

Please submit in person or via email all documents as part of your Proposal Submission using the address below:

**The Project Coordinator,**  
Food System Resilience Project  
Ministry of Food and Agriculture,  
(FSRP office located at the premises of the Government Secretarial  
School, Cantonments,  
P. O. Box M.37,  
Accra, Ghana  
Email: [info@fsrp.org.gh](mailto:info@fsrp.org.gh) or [procure@fsrp.org.gh](mailto:procure@fsrp.org.gh)  
Tel No: +233 0501341709/ 0270095626  
Digital Address: GL-044-6277

## 8. INFORMATION/CLARIFICATION

For information/clarification, please use the address below;

**The Project Coordinator,**  
Food System Resilience Project  
Ministry of Food and Agriculture,  
(FSRP office located at the premises of the Government Secretarial  
School, Cantonments,  
P. O. Box M.37,  
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